

**Update on Reports listed in the Audit and Governance Work Programme for consideration by
Audit and Governance Committee held on 15 March 2023**

	Report Title	Inclusion Rationale	Details	Comments and/or reason for delay
	Governance Reports			
(1)	Audit and Governance Committee Self - Assessment	Terms of Reference	Submitted and approved	Moved from December 2022
(2)	Review and approve the Audit and Governance Committee Annual Work Programme 2023-2024	Good Practice	Submitted and approved	
(3)	Review Audit and Governance Committee training requirements	Good Practice	Submitted and approved	Annual report providing update on 2022-2023 provision and proposals for 2023-2024
(4)	Audit and Governance Committee Work Programme Quarterly Update Report	Good Practice	Submitted and Noted	Update on reports listed in the Work Programme for consideration at the previous meeting
(5)	Code of Corporate Governance	Recommended by A&G	Deferred	Moved to meeting on 19 July 2023
	Internal Audit Reports			
(6)	Performance update on Risk and Audit Team including: <ul style="list-style-type: none"> • Audit Team • Health and Safety • Counter Fraud • Insurance and other risk areas such as Business Continuity 	Terms of Reference	Submitted and approved	Quarterly update provided to Members
(7)	Provide a regular report on health and safety	Terms of Reference	Submitted and approved	Quarterly update – incorporated in the Audit and Risk Performance Update report

APPENDIX 1

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(8)	Approval of the Internal Audit Charter and the Internal Audit Plan 2023/24	Terms of Reference	Submitted and approved	
	Risk Management Reports			
(9)	Review of the Quarterly Corporate Risk Register	Terms of Reference	Submitted and approved	Quarterly update provided to Members
	Monitor Role			
(10)	Reporting of the anti- fraud, bribery and corruption strategy	Terms of Reference	Submitted and approved	Quarterly update – incorporated in the Audit and Risk Performance Update report
(11)	Annual report on the Council's anti-fraud strategy	Terms of Reference	Delayed	Deferred until 2024-2025 due to the report author having left the authority
	Accounts, Financial Statements & Treasury Management reports			
(12)	Treasury Management In-Year Position	Terms of Reference	Submitted and approved	
(13)	Write-offs of debt above £10,000 (if required)	Terms of Reference	Not submitted	Matters will be considered as required through the year

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	Ad hoc Reports (not on Work Programme)			
(14)	Cyber Security	Good practice	Noted and approved	A glossary of terms used in relation to cyber security requested by Members was emailed to Members by the Senior Manager ICT and Digital following the meeting.
(15)	ICT Acceptable Usage Policy	Good practice	Referred to Council for final approval subject to rewording. Approved by Council on 24/04/23	Senior Manager ICT and Digital requested to reword the policy in relation to Use of email (key principles) - bullet point 3 to read: 'Officers should not make any statements on their own behalf or on behalf of the Sefton Council that do or may defame, libel, or damage the reputation of Sefton Council or any person'. *Elected Members should refer to the Members Code of Conduct for further guidance'